

Bexar County Emergency Services District No. 3

October 8, 2024

6:00 PM

MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 (BCESD No. 3) had a regular board meeting on October 8, 2024 at 5:30 PM at the Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

1. Commissioner Wilkinson called meeting to order at 5:30 PM and a quorum was established by roll call. Robert Moss, David Diharce, Ray Wilkinson, George Drew, and John Kirk were present at roll call.
2. Welcome and recognition of citizens. **None.**
3. Citizen Comment. **None.**
4. Recognition of Jean Dailey, former BCESD No. 3 Board Commissioner and Secretary, for her years of service to BCESD No. 3. Commissioner Wilkinson welcomed Ms. Dailey to the meeting and thanked her for her many years of diligent service to the BCESD No.3 Board. Ms. Dailey was presented with a commemorative plaque and flowers.
5. Reading and approval of minutes for the following meetings:
 - a. Special Meeting conducted on September 3, 2024.
MOTION: Commissioner Drew made motion to accept the minutes for the Special Meeting conducted on September 3, 2024.
2nd: Commissioner Diharce.
MOTION PASSED: 5/0 in favor.
 - b. Public Meeting and Hearing conducted on September 10, 2024 at 5:30 PM.
MOTION: Commissioner Kirk made motion to accept the minutes for the Public Meeting and Hearing conducted on September 10, 2024 at 5:30 PM.
2nd: Commissioner Diharce.
MOTION PASSED: 5/0 in favor.
 - c. Regular Meeting conducted on September 10, 2024 at 6:00 PM.
MOTION: Commissioner Diharce made motion to accept the minutes for the Regular Meeting conducted on September 10, 2024 at 6:00 PM.
2nd: Commissioner Drew.
MOTION PASSED: 5/0 in favor.
6. BCESD No. 3 Financial Reports:
 - a. Discuss/take action on monthly financial report. Commissioner Moss presented the financial report for month of September 2024.
MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of September 2024.
2nd: Commissioner Drew.
MOTION PASSED: 4/0 in favor with Commissioner Moss abstaining.

- b. Discuss/take action on approval and authorization of expenditures. Commissioner Moss presented September expenditures in the amount of \$1,374,140.95.
MOTION: Commissioner Moss made motion for approval and authorization of September expenditures in the amount of \$1,374,140.95.
2nd: Commissioner Kirk.
MOTION PASSED: 5/0 in favor.
 - c. Receive and review BCESD No. 3 Investment Transaction Report for quarter ending September 30, 2024 per BCESD No. 3 Investment Policy. Commissioner Kirk presented the BCESD No. 3 Investment Transaction Report for quarter ending September 30, 2024, with total funds on deposit of \$13,272,671.
MOTION: Commissioner Diharce made motion to accept Investment Transactions Report for quarter ending September 30, 2024.
2nd: Commissioner Drew.
MOTION PASSED: 5/0 in favor.
7. BCESD No. 3 District Territory Report:
- a. Monthly activity and performance report from Fire Chief or representative; discuss/take action as appropriate. Fire Chief Dustin Beaudoin presented the BBFD Incident Reporting System Emergent Responses for 9/1-30/24.
September 2024 Emergent calls = 281, with overall average on-scene at 6:13 minutes.
2024 YTD Emergent calls = 2,457 with overall on scene at 6:07 minutes.
2023 YTD Emergent calls = 2,299 with overall on scene at 6:28 minutes.
 - b. Monthly report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County (“Annexed Territory”); discuss/take action as appropriate. Fire Chief Beaudoin reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of September 2024.
14 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.
12 BBFD arrivals prior to any cancellation.
88 billable Emergent calls YTD.
 - c. Receive report on BBFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Chief Beaudoin reported Station 103 plans are finalized and prepared for contractor bids. Station 105 continues to experience roof issues; Executive Director Bialick evaluating all options to remedy situation. Reminder of Annual Pancake Breakfast to be held on Saturday, October 12th at Station 104. **No action taken.**
8. Report on BCESD No. 3 matters from BCESD No. 3 Executive Director. Executive Director Jerry Bialick reported the documents for Bulverde Bexar Fire Department organization to transition from 501(c)4 status to 501(c)3 status are ready for review by the BBFD Board. **No action taken.**
9. Executive Session – The following may be discussed in Executive Session and Action Taken in an Opening Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act. **Tabled.**
10. Consider, discuss, and take appropriate action on the following items:
- a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD No. 3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by COSA. **No report.**
 - b. Discuss/take action on request for an unbudgeted expense to be incurred for retaining Insurance Services Office (ISO) consultant for upcoming inspection and rating evaluation. Expense not to exceed \$50,000. Chief Beaudoin and Executive Director

Bialick discussed the importance of the Public Protection Classification (PPC) evaluation for the community as the outcome has a direct impact on homeowner insurance premiums.

MOTION: Commissioner Moss made motion to approve an unbudgeted expense item in the amount of \$47,500.00 to retain an ISO consultant for the upcoming ISO inspection and rating evaluation process.

2nd: Commissioner Kirk.

MOTION PASSED: 5/0 in favor.

- c. Discuss/take action on seeking competitive sealed proposals for construction of Station 103 relocation project. Executive Director Bialick and Architect Ceasar Garcia provided overview of the project.

MOTION: Commissioner Diharce made motion to proceed with a competitive sealed bid request to receive bids from contractors for the construction of Station 103.

2nd: Commissioner Moss.

MOTION PASSED: 5/0 in favor.

- d. Status report/updates on BCESD Association. Executive Director Bialick reported three area ESDs are proceeding with group health insurance. BCESD No. 3 has declined to participate in the group health insurance.

- e. BCESD No. 3 Sales and Use Tax matters. **No report.**

- f. Recurring Reports Calendar. **No report.**

- g. Date and time of the November 2024 monthly meeting.

MOTION: Commissioner Drew made motion that the regular meeting be held November 12, 2024, at 5:30 PM at BBFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

2nd: Commissioner Diharce

MOTION PASSED: 5/0 in favor.

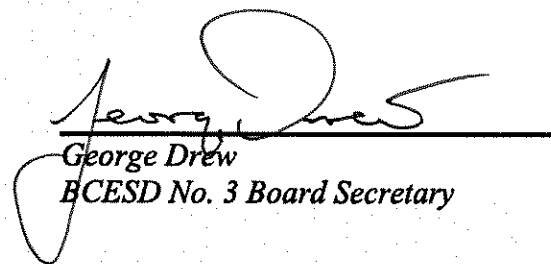
11. Close meeting.

MOTION: Commissioner Moss made motion to close meeting at 6:34 PM.

2nd: Commissioner Drew.

MOTION PASSED: 5/0 in favor.

ATTEST:


George Drew
BCESD No. 3 Board Secretary

