



Bexar County
Emergency Services District No. 3
June 11, 2024
5:30 PM
MINUTES

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 (BCESD No. 3) had a regular board meeting on June 11, 2024 at 5:30 p.m. at the Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.


1. Commissioner Wilkinson called meeting to order at 5:30 p.m. and a quorum was established by roll call. Robert Moss, David Diharce, Ray Wilkinson, and John Kirk were present at roll call. Commissioner Wilkinson announced Stacy Shults, BCESD No. 3 Administrative Assistant, would act as the Recording Secretary for this meeting.
2. Welcome and recognition of citizens. **None.**
3. Citizen Comment. **See discussion below after Item 9e.**
4. Reading and approval of minutes for the regular meeting conducted on May 14, 2024.
MOTION: Commissioner Kirk made motion to accept the minutes for May 14, 2024.
2nd: Commissioner Moss.
MOTION PASSED: 4/0 in favor.
5. Financial report for month of May 2024 was presented. Commissioner Moss gave report with ending cash balance for the month of May 2024 of \$13,333,387.00.
MOTION: Commissioner Kirk made motion to accept financial report as submitted for the month of May 2024.
2nd: Commissioner Diharce.
MOTION PASSED: 3/0 in favor with Commissioner Moss abstaining.
 - a. Discuss/take action as appropriate regarding monthly approval and authorization of bill payments. Commissioner Moss presented June expenditures in the amount of \$40,219.50.
MOTION: Commissioner Diharce made motion to approve the Authorization and Approval of the June expenditures in the amount of \$40,219.50.
2nd: Commissioner Kirk.
MOTION PASSED: 4/0 in favor.
 - b. Report on Certificates of Deposit. Commissioner Kirk reported on maturation of certificates of deposit. **No action taken.**
6. BCESD No. 3 District Territory Report:
 - a. Monthly activity and performance report from Fire Chief or representative; discuss/take action as appropriate. Fire Chief Dustin Beaudoin presented the BBFD Incident Reporting System Emergent Responses for 5/1-31/24.
May 2024 Emergent calls = 286, with overall average on-scene at 6:15 minutes.
2024 YTD Emergent calls = 1,340 with overall on scene at 6:08 minutes.

2023 YTD Emergent calls = 1,247 with overall on scene at 6:36 minutes.

- b. Monthly report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County (“Annexed Territory”); discuss/take action as appropriate. Fire Chief Beaudoin reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of May 2024.
13 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.
11 BBFD arrivals prior to any cancellation.
40 billable Emergent calls YTD.
 - c. Receive report on BBFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Chief Beaudoin reported that Stations 105 and 106 require retrofitting of air-conditioning systems.
 - i. Review draft plans for BBFD Station 103. Executive Director Jerry Bialick presented proposed architectural plans for Station 103. Target date for ground-breaking is January 2025, with one year for construction.
 7. Report on BCESD No. 3 matters from BCESD No. 3 Executive Director. Executive Director Jerry Bialick reported the ESD will be receiving a Workers Compensation refund.
 8. Executive Session – The following may be discussed in Executive Session and Action Taken in an Opening Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act. **Tabled.**
 9. Consider, discuss, and take appropriate action on the following items:
 - a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD No. 3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by COSA. **Gilbert Vazquez, Legal Counsel for BCESD No. 3, reported no update.**
 - b. Status report/updates on BCESD Association. Commissioner Wilkinson reported the BCESD Association met with Texas State Senator Donna Campbell.
 - c. Discuss/take action to amend the Operating Account at Texas Partners Bank to add Jerry Bialick, Frances Miller and Dustin Beaudoin as authorized signers on the account.
MOTION: Commissioner Moss made motion that the Operating Account at Texas Partners Bank be modified to add the following BCESD No. 3 employees as Authorized Signers on the account: Executive Director Jerry Bialick, Fire Chief Dustin Beaudoin, and Financial Manager Frances Miller.
2nd: Commissioner Diharce
MOTION PASSED: 4/0 in favor.
 - d. BCESD No. 3 Sales and Use Tax matters. **No action taken.**
 - e. Recurring Reports Calendar. **No action taken.**
- NOTE: Board President Commissioner Wilkinson requested to defer from the order of the agenda and return to Item 3.**
3. Citizen Comment. Mason Brand and Mark Metzger presented concerns about the Interlocal Agreement between BCESD No. 3 and the City of San Antonio. **No action taken.**
NOTE: Board President Commissioner Wilkinson announced the Board would return to Item 9f.
 - f. Date and time of the July 2024 monthly meeting.
MOTION: Commissioner Kirk made motion that the regular meeting be held July 9, 2024, at 5:30 p.m. at BBFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.
2nd: Commissioner Moss
MOTION PASSED: 4/0 in favor.
10. Close meeting.

MOTION: Commissioner Moss made motion to close meeting at 6:47 p.m.
2nd: Commissioner Kirk.
MOTION PASSED: 4/0 in favor.

ATTEST:


Tracy Shults
BCESD No. 3 Recording Secretary