



**Bexar County  
Emergency Services District No. 3  
August 13, 2024  
5:30 PM  
MINUTES**

In accordance with Chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Services District No. 3 (BCESD No. 3) had a regular board meeting on August 13, 2024 at 5:30 p.m. at the Bexar-Bulverde Fire Department Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.

1. Commissioner Wilkinson called meeting to order at 5:31 p.m. and a quorum was established by roll call. Robert Moss, David Diharce, and Ray Wilkinson were present at roll call. John Kirk was absent. Commissioner Wilkinson announced Stacy Shults, BCESD No. 3 Administrative Assistant, would act as the Recording Secretary for this meeting.
2. Welcome and swearing in of new commissioner to BCESD No. 3 Board of Commissioners. Commissioner Wilkinson announced that George Drew was appointed to the BCESD No. 3 Board of Commissioners by vote of the Bexar County Commissioners Court on August 6, 2024. Mr. Drew was welcomed to the BCESD No. 3 Board and given the Statement of Officer oath (State Form 2201) and the Oath of Office (State Form 2204).
3. Discuss/take action as appropriate to fill vacant BCESD No. 3 Board Officer position.  
**MOTION: Commissioner Wilkinson made motion to nominate George Drew to fill the vacant board officer position of Secretary.**  
**2<sup>nd</sup>: Commissioner Moss.**  
**MOTION PASSED: 3/0 in favor with Commissioner Drew abstaining.**
4. Welcome and recognition of citizens. None.
5. Citizen Comment. None.
6. Reading and approval of minutes for the regular meeting conducted on July 9, 2024.  
**MOTION: Commissioner Moss made motion to accept the minutes for July 9, 2024.**  
**2<sup>nd</sup>: Commissioner Diharce.**  
**MOTION PASSED: 4/0 in favor.**
7. BCESD No. 3 Financial Reports:
  - a. Discuss/take action on monthly financial report. Commissioner Moss presented the financial report for month of July 2024.  
**MOTION: Commissioner Drew made motion to accept financial report as submitted for the month of July 2024.**  
**2<sup>nd</sup>: Commissioner Diharce.**  
**MOTION PASSED: 3/0 in favor with Commissioner Moss abstaining.**
  - b. Discuss/take action on approval and authorization of bill payments. Commissioner Moss presented July expenditures in the amount of \$122,706.31.

**MOTION: Commissioner Diharce made motion to approve the Authorization and Approval of the July expenditures in the amount of \$122,706.31.**

**2<sup>nd</sup>: Commissioner Drew.**

**MOTION PASSED: 4/0 in favor.**

- c. Discuss proposed banking relationship with Amegy Bank. **Tabled.**
8. BCESD No. 3 District Territory Report:
  - a. Monthly activity and performance report from Fire Chief or representative; discuss/take action as appropriate. Fire Chief Dustin Beaudoin presented the BBFD Incident Reporting System Emergent Responses for 7/1-31/24.  
July 2024 Emergent calls = 277, with overall average on-scene at 6:03 minutes.  
2024 YTD Emergent calls = 1,876 with overall on scene at 6:06 minutes.  
2023 YTD Emergent calls = 1,755 with overall on scene at 6:29 minutes.
  - b. Monthly report on City of San Antonio (COSA) U.S. Hwy 281 North Commercial Corridor within Bexar County ("Annexed Territory"); discuss/take action as appropriate. Fire Chief Beaudoin reported SAFD Emergent calls in the US Hwy 281N Commercial Corridor for the month of July 2024.  
14 Emergent San Antonio Fire Department calls in the US HWY 281N corridor.  
12 BBFD arrivals prior to any cancellation.  
64 billable Emergent calls YTD.
  - c. Receive report on BBFD Station(s) 103, 104, 105, and 106; discuss/take action as appropriate. Chief Beaudoin reported BBFD sent a crew of three (3) firefighters and one (1) truck to help fight wildfires in North Texas. Costs will be reimbursed by the State of Texas. Station 103 plans are under review with third parties. Station 105 has recurring roof leaks and an attorney is involved in resolution of problem. Chief Beaudoin introduced Jeff Cowan, new Battalion Chief.  
**No action taken.**
9. Report on BCESD No. 3 matters from BCESD No. 3 Executive Director. **No report.**
10. Executive Session – The following may be discussed in Executive Session and Action Taken in an Opening Meeting Session under Section 551.071 of the Texas Open Meetings Act: Consultation with Legal Counsel regarding Matters in which the Duty of Legal Counsel to Bexar County Emergency Services District No. 3 under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Act. **Tabled.**
11. Consider, discuss, and take appropriate action on the following items:
  - a. Discuss Interlocal Agreement between the City of San Antonio (COSA) and the BCESD No. 3 to provide for Firefighting and Emergency Services in the U.S. Hwy 281 North Commercial Corridor Area annexed by COSA. **Gilbert Vazquez, Legal Counsel for BCESD No. 3, reported the Assistant City Attorney is continuing to work on obtaining the signature of the City Manager on the Letter Agreement setting the 2024 Annual Service Fee. Commissioner Moss reported that payment from COSA was received.**
  - b. Status report/updates on BCESD Association. Executive Director Bialick reported the BCESD Association was instrumental in working with Bexar County on resolving county dispatcher issues. Director Bialick restated that the BCESD Association's plan on pooling health insurance is not in the best interest of BCESD No .3.
  - c. Review and approve the 2024 Tax Rate Calculation Worksheet as prepared by the Bexar County Tax Assessor/Collector. Commissioner Moss presented the 2024 Tax Rate Calculation Worksheet. Discussion was held.  
**MOTION: Commissioner Moss made motion to approve the 2024 Tax Rate Calculation Worksheet as prepared by the Bexar County Tax Assessor/Collector for signature and return by the BCESD No. 3 Treasurer.**  
**2<sup>nd</sup>: Commissioner Diharce**

**MOTION PASSED: 4/0 in favor.**

- d. Approve the proposed 2024 Tax Rate on BCESD No. 3 properties to support the 2025 Budget. Commissioner Moss presented tax rate options. Director Bialick discussed the De Minimis tax rate. Discussion was held.

**MOTION: Commissioner Moss made motion to approve proposed tax rate of \$0.065493 per \$100 valuation (De Minimis tax rate) to meet the BCESD No. 3 budget requirements for Fiscal Year ending 9/30/2025.**

**2<sup>nd</sup>: Commissioner Drew.**

**MOTION PASSED: 4/0 in favor.**

- e. Discuss proposed BCESD No. 3 2025 Budget utilizing the proposed 2024 De Minimis Tax Rate. Director Bialick presented the proposed budget. Discussion was held. **No action taken.**

- f. Review and approve Notice About 2024 Tax Rates to be posted on the BCESD No. 3 website in accordance with Section 26.04 (e) of the Texas Tax Code.

**MOTION: Commissioner Moss made motion to approve the Notice About Tax Rates (Form 50-212) to be posted on the BCESD No. 3 website in accordance with Section 26.04 (e) of the Texas Property Tax Code.**

**2<sup>nd</sup>: Commissioner Diharce**

**MOTION PASSED: 4/0 in favor.**

- g. Review and approve the date and time of Public Hearing and Notice Requirements in newspaper in accordance with Section 26.05(d) and/or Section 26.061 of the Texas Tax Code, if required.

**MOTION: Commissioner Moss made motion to publish a Notice of Public Hearing to Vote on Proposed Tax Rate Increase for the 2024 Tax Year in the San Antonio Express-News on Tuesday, September 3, 2024 with a hearing on the proposed increase to be held on Tuesday, September 10, 2024 at 5:30 pm at BCESD No. 3 Station 105, located at 25408 Canyon Golf Road. The BCESD No. 3 regular monthly meeting will follow at 6:00 pm.**

**2<sup>nd</sup>: Commissioner Drew**

**MOTION PASSED: 4/0 in favor.**

- h. Discuss process for developing RFP and securing loan for Station 103. Director Bialick reported Amegy Bank suggested hiring a specialized attorney to prepare the RFP document. Discussion was held. Directory Bialick will research this topic further with guidance from SAFE-D.

- i. BCESD No. 3 Sales and Use Tax matters. **Tabled.**

- j. Recurring Reports Calendar. Discussion was held.

- k. Date and time of the September 2024 monthly meeting.

**MOTION: Commissioner Drew made motion that the regular meeting be held September 10, 2024, at 6:00 p.m. at BBFD Station 105, 25408 Canyon Golf Road, San Antonio, Texas, 78260.**

**2<sup>nd</sup>: Commissioner Moss**

**MOTION PASSED: 4/0 in favor.**

12. Close meeting.

**MOTION: Commissioner Moss made motion to close meeting at 6:31 p.m.**

**2<sup>nd</sup>: Commissioner Diharce.**

**MOTION PASSED: 4/0 in favor.**

**ATTEST:**

  
BCESD No. 3 Recording Secretary